



Nunthorpe
Academy

04 October 2024

Dear Parent(s) / Carer(s)

Year 10 Work Experience Monday 07- Friday 11 July 2025

I write regarding the Work Experience week which will take place during **Monday 07 - Friday 11 July 2025**. Work experience is a valuable opportunity for students, as they are encouraged to engage with a variety of different people and experience what the world of work is really like. Ensuring every student has the right placement is important, as it can allow them to look at possible career paths or give them experience in their area of interest. As a minimum, it allows students to experience working full time in an adult environment.

With this in mind, every student is responsible to arrange their '**Own Placement**'; this ensures they are allocated a placement that they are happy with. In order to do this the students need to ask prospective employers to complete the [Employers Form](#) and Parent(s) / Carer(s) are also required to complete the [Parents Form](#). Both forms will be sent via Class Charts announcement or are available on our school website.

The process has been discussed and explained to all Y10 students in an assembly on Tuesday.

The placement can be in any discipline, providing it is not restricted by their age (for example they cannot serve alcohol) and the placement is a safe place for them to be.

Both Parental and Employer forms should be submitted online by **Friday 14 March 2025**.

There will be no lessons timetabled for year 10 during this week as it runs alongside Year 6 Transition week. If your student would like some support sourcing a placement they can of course request this by speaking to their Life teacher, tutor, pastoral team, or Mrs Farnhill.

If you have any questions, they can be directed to Mrs Andrea Farnhill work-experience@nunthorpe.co.uk who is coordinating the process.

Yours faithfully

Andrea Farnhill
CEIAG / Work Experience Coordinator

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