



Nunthorpe
Academy

24 September 2024

Dear Parent(s)/Carer(s)

Year 12 Work Experience: Monday 3 - Friday 7 February 2025

I write regarding the Work Experience week that will take place during **3-7 February 2025**. Work experience is a valuable opportunity for students, as they are encouraged to engage with a variety of different people and experience what the world of work is really like.

Ensuring every student has the right placement is important, as it can allow them to look at possible career paths or give them experience in their area of interest. As a minimum, it allows students to experience working full time in an adult environment.

With this in mind, we are giving every student the opportunity to arrange their own placement; this ensures they are allocated a placement that they are happy with. In order to do this the students need to ask prospective employers to complete the [Employer Form](#) and Parent(s) / Carer(s) are also required to complete the [Parent Form](#).

Both forms will be sent via a Class Charts announcement or are available on our school website.

The placement can be in any discipline, providing it is not restricted by their age (for example they cannot serve alcohol) and the placement is a safe place for them to be.

Both Parental and Employer forms should be submitted by **Friday 13 December 2024** to enable all required consents to be obtained.

If you have any questions, they can be directed to Andrea Farnhill who is coordinating the process – work-experience@nunthorpe.co.uk.

Yours sincerely

Andrea Farnhill
Work Experience & CEIAG Coordinator

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